



Please send the application to eactaic@iameetings.sg

Research Grant Application

1. Title of the study

2. Duration Research start: _____ Research finish: _____	3. Seeing <input type="checkbox"/> Total funding <input type="checkbox"/> Partly funding
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4. Lead applicant

Last Name:	First Name:
Title/Position:	
Office/Institution:	
Department:	
Office Address:	
Postal Code/City:	State/Country:
Phone:	
E-mail:	
Home Address:	
Postal Code/City:	State/Country:

5. Other applicants

Last Name:	First Name:
Title/Position:	
E-mail:	

Last Name:	First Name:
Title/Position:	
E-mail:	

6. Institution where the research takes place

Institution:	
Department:	
Address:	
Zip/City:	Country

Please enclose

- Statement of the Ethics Committee or Institutional Review Board in case of human studies
or
 - Statement of the Institutional Review Board in case of animal studies
 - Evidence of Ethics Committee approval (or R&D approval/status or Project Licence for animal experimentation) is strictly required. This is not necessary for submission but will be required once any grant is awarded to a successful applicant.
 - A short curriculum vitae (2 pages max) of lead applicant
 - A document explaining details of your study
1. Contents Summary - Short summary including background, primary and secondary aims, method and time table of the study
 2. Introduction - Concise background based on previous relevant research with appropriate references explaining why this study is needed and important.
 3. Aim(s) of the study - A solid hypothesis or target(s) of the study
 4. Design of the study (e.g. controlled - non controlled; parallel, cross-over, cohort, etc.; open - blinded; method of randomisation, etc.)
 5. Study subjects (e.g. patient studies, animal studies: inclusion and exclusion criteria, laboratory studies: description of material and its selection etc.)
 6. Power analysis - number of patients needed to study for predetermined clinically important effect
 7. Basic treatment (e.g. basic care of the subjects - anaesthetic and surgical techniques etc. - Treatment after the study period etc.)
 8. Experimental treatment (e.g. detailed description of the experimental treatment(s) and the control treatment, drug doses and dosing schedule. How eventual blindness is maintained and how blindness can be broken in emergencies etc.)
 9. Definition of primary and secondary end-points
 10. Measurements and observations (e.g. time schedule of the study and measurements, flow chart of the study; detailed description of measurement methods or references to established methods)
 11. Data processing (e.g. how the study data is recorded; case record form attached if possible. How the data is further processed and analysed. Possible intermediate analyses decision beforehand). Archiving of data etc.)
 12. Statistical tests (e.g. planned statistical tests: which data is tested how. Reporting of data, etc.)
 13. Safety issues (e.g. observation, measurement and registration of eventual adverse events and how they are treated. Where and how eventual serious adverse events will be reported. Criteria for eventual interruption of the study etc.)
 14. Ethical issues (e.g. ethics committee approval in studies on humans and animal use and care committee approval in animal studies. How eventual changes in the protocol are reported. Study done according to principles of Helsinki declaration etc.)
 15. Patient information and patient consent (e.g. how the patients are informed about the study (both orally and in writing if possible - How the patient consent is documented (in writing if possible) etc.)
 16. Quality assurance (e.g. how participating personnel is informed and acquainted. Monitoring and auditing etc.)
 17. Time schedule: Estimated milestones of data collection, analysing, reporting and publishing.
 18. Budgeting identifying various sources of costs: personnel, material, services etc. Identifying aimed sources of financing and their status (applied, granted etc.)
 19. Insurance - How the study subjects and research personnel is covered for eventual accidents and injuries
 20. References